



STATE OF NEVADA
DEPARTMENT OF CORRECTIONS

"Leading Nevada Corrections Into the Future"

5500 Snyder Avenue
Carson City, Nevada 89701
Telephone: (775) 887-3259

REQUEST FOR PROPOSAL AMENDMENT #1

INMATE PACKAGE PROGRAM (FOOD)

SUBJECT: Amendment No. #1 to Request for Proposal No. 2003

DATE OF AMENDMENT: February 20, 2003

DATE OF RFP RELEASE: January 31, 2003

DATE AND TIME OF OPENING: February 27, 2003 @ 2:00 p.m.

AGENCY CONTACT: **Janet Lufrano, NDOC Contract Manager**

The following shall be a part of RFP No. 2003 for Inmate Package Program (Food). If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

ALL ELSE REMAINS THE SAME.

Vendor shall sign and return this amendment with proposal submitted.

NAME OF VENDOR _____

AUTHORIZED SIGNATURE _____

TITLE _____ **DATE** _____

KEEFE SUPPLY COMPANY

Question 1: Section 3.6--Can an inmate receive his or her single order in multiple boxes, or must all of the contents of the order fit in one box?

Answer: **All items must fit into one box.**

Question 2: May one family member place an order for \$50.00 and another family member place another order for \$50.00?

Answer: **No. Inmates are to receive only one order.**

Question 3: Section 3.10--We will process orders within one business day of receipt, do you request the vendor to ship orders to the institutions on a daily basis as well?

Answer: **Yes, daily, Monday through Friday.**

FOOD EXPRESS USA-(UNION SUPPLY COMPANY)

Question 1: Should the proposal include a proto-type of the catalog with final pricing?

Answer: **Yes.**

Question 2: Regarding revenue potential, can we include a higher NDOC commission than is requested (16%) in the proposal?

Answer: **No.**

Question 3: We were the approved vendor for NDOC's last package program. Besides the can items, have any new items been added or old items been deleted?

Answer: **Yes, additions and/or deletions are at the discretion of the Department. Upon presentation of your company's catalog submitted in your proposal, items will be approved or disapproved as stated in the Scope of Work of the RFP under section 3.8.**

Question 4: According to section 4.8 the proposal should be presented in a format that corresponds to and references sections outlined within the RFP. What section is this referring to in the RFP?

Answer: **Section 3, 3.1 through 3.17—Scope of Work.**